

North Myrtle Beach Christian School Student and Family Handbook



2024-2025

“Do not conform to the pattern of this world, but be transformed by the renewing of your mind. Then you will be able to test and approve what God’s will is—his good, pleasing and perfect will.” – Romans 12:2

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North Myrtle Beach Christian School Overview

Vision Statement

North Myrtle Beach Christian School exists to bring glory to the Lord Jesus Christ in every facet of its existence. This is accomplished by training our students to the highest academic rigors each individual can achieve, bringing a biblical worldview to the forefront of all courses offered, and then promoting a transformation in our student's lives so that they might impact their world both local and abroad. The school provides primarily college preparatory and honors courses, but strives to make all students successful in their calling whether to University, military, or the workplace.

Mission Statement

Our mission at NMBCS is to see students transformed by the power of the gospel of Jesus Christ so that they may impact their world. Our mission statement, "Transforming Students, Impacting the World", is not simply a memorable slogan, but a culture of this educational institution. We believe Romans 12:2 when it states, *"Do not conform to the pattern of this world, but be transformed by the renewing of your mind. Then you will be able to test and approve what God's will is—his good, pleasing and perfect will"* as well as Philippians 2:14-15 which states, *"Do everything without grumbling and arguing, so that you may be blameless and pure, children of God who are faultless in a crooked and perverse generation, among whom you shine like stars in the world."* These two verses are the driving force behind everything we do. It is our mission to see students' lives changed and subsequently serve the Lord Jesus Christ throughout their lives.

Statement of Faith

Each Board, teacher, and staff member of North Myrtle Beach Christian School, having accepted Jesus Christ as personal Savior, ascribes to the doctrinal position of North Myrtle Beach Christian School. We believe:

- The Scriptures (2 Timothy 3:16)

The Bible is the inspired Word of God, the written record of His supernatural revelation, final in its content, and without any errors in its teachings. The Old and New Testaments are the supreme and final authority for faith and life.

●The Godhead (Matthew 28:19, 1 Corinthians 8:6, 2 Corinthians 13:14)

God is one God, who reveals Himself in three Persons: Father, Son, and Holy Spirit. The Scriptures declare the deity of all three, the Trinity.

●The Lord Jesus Christ (Matthew 26:64, Luke 1:34-35, Luke 23, John 20:23-27, Acts 1:11, Hebrews 9:28, Revelation 1:7)

- Jesus as the Son of God and the Son of man, born of a virgin birth.
- His eternal existence as God.
- His death on the cross as the sacrificial atonement for our sin.
- His resurrection from the dead on the third day
- His present ministry of intercession in heaven. His personal and visible return to earth in the future

●The Holy Spirit (John 14:25-26, Acts 1:8, Galatians 5:16-25, Colossians 2:6)

- The Teacher, Counselor, Reminder of all Scripture guides each Christ-follower in daily living
- Convicts men of sin and sets apart and indwells all believers;
- Empowers all believers to live in the present power of the Spirit

●Mankind (Genesis 1:27, Genesis 3, Romans 3:23)

- God created man in His own image. Adam succumbed to the sin of disobedience, cursing all mankind.
- All men need redemption.

●Salvation (John 1:12-13, Acts 15:9, 1 Corinthians 15:3, 2 Corinthians 5:7, Ephesians 1:7)

- By grace, a free gift from God, not earned in any way comes through faith in Jesus Christ as Savior and forgiver of all sins
- All who are saved by grace are made new creatures and life change is visible.
- All who are saved become children of God.

●The Future (Revelation 1:7, Matthew 25:41, John 3:16, Revelation 21:8)

- Jesus Christ will return to earth. The children of God will live in the glorious presence of God for all eternity.
- Those whose names are not written in the Lamb's Book of Life will receive everlasting punishment in the lake of fire.

Core Values and Philosophy of Education

North Myrtle Beach Christian School seeks to spiritually develop students to live for Christ.

NMBCS encourages each student to have a personal relationship with Jesus Christ, to show Christ-like love for others, to exhibit Godly character, to grow in discipleship, and to view service as a high calling. This biblical worldview will enable students to live effectively in this world. (Proverbs 3:5-6, Matthew 16: 24-26, John 14:6, Philippians 4:8)

North Myrtle Beach Christian School academically prepares students for life.

NMBCS seeks to challenge and inspire students to appreciate learning, think critically, apply knowledge, and grow in wisdom and understanding, with the goal of preparing students to succeed in college and/or career while impacting their world for Jesus Christ. (Proverbs 2:1-11, John 17:15-18)

North Myrtle Beach Christian School assists students in discovering their gifts and abilities.

God has a plan for each student and has designed each one uniquely to achieve that purpose. NMBCS strives to help students identify their strengths, weaknesses, passions, and talents, enabling them to fully live out their faith and pursue God's plan to the fullest. (Jeremiah 29:11, John 10:10, Ephesians 2:10)

North Myrtle Beach Christian School operates under God's authority and leadership.

NMBCS follows biblical principles, demonstrates integrity, stewards all available resources, encourages stakeholder participation, exhibits a Christ-like witness, and seeks God's leading in all matters. Each Board, faculty, and staff member testifies to a personal relationship with Jesus Christ and commits to perform each duty assigned with the utmost of excellence. (Proverbs 16:9, Matthew 6:33, 1 Corinthians 10:31, Colossians 3:23)

North Myrtle Beach Christian School fosters a nurturing environment.

NMBCS strives to cultivate an environment in which each student is valued, nurtured, and loved. Likewise, each student is taught to respect and love others. Board, faculty, and staff members are mature Christian role models who strive to carry out their responsibilities with love and effectiveness. NMBCS partners with parents in the spiritual and educational development of their students, and actively seeks parental involvement. (Deuteronomy 6:6-7, Psalms 78:4, Psalms 133:1, 1 Corinthians 13, Ephesians 4:29)

North Myrtle Beach Christian School adheres to a standard of reverence.

In all areas of instruction, God's Character and the Bible will be given proper respect and consideration. Reverential knowledge of the Lord is necessary in the development of each student's spiritual training. Additionally, reverence and honor to our nation, its founding fathers, and its current leaders will also be expected. The following pledges will be recited each and every school morning:

●Pledge to the American Flag

I pledge allegiance to the flag of the United States of America, and to the republic for

which it stands, one nation under God, indivisible, with liberty and justice for all.

●**Pledge to the Christian Flag**

I pledge allegiance to the Christian flag and to the Savior for Whose Kingdom it stands, one Savior, crucified, risen, and coming again, with life and liberty to all who believe.

●**Pledge to the Bible**

I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet and a light unto my path, and I will hide its words in my heart, that I might not sin against God.

Expected Student Behaviors

North Myrtle Beach Christian School expects the following from students:

- Show respect for themselves, all faculty members, and others.
- Understand that honesty is always the best policy, and cheating, plagiarism will only harm the student and lower grades. Grades are based on the 10 point scale and reduced for cheating or if turned in late.
- Show compassion for others, and notice the needs of one another, both in school and out. Explore new ideas and support others in their endeavors. Political speeches and activities should reflect Christianity and respect for others.
- Take responsibility for their own actions and understand that actions do have consequences, which may include suspension or expulsion. Parents are expected to oversee their child's behavior and actions including online comments.
- Be courteous and mannerly at all times, taking care to comply with each teacher's classroom policies or school's rules.
- Exercise self-control, especially in the area of attitude. Students must understand that their attitude may be portrayed in a number of ways, such as what they say, the tone of their voice, their facial expression, or by the way they stand, sit, or walk. "Body language=verbal language." Bullying/Harassment of any type will not be tolerated!
- Be punctual to all classes and school activities. School begins at 8:00am promptly. Come to all classes prepared with books, pencils, assignments, homework, etc. and ready to begin on time.
- Be attentive to the teacher and focus on the class at hand, utilizing class time wisely to learn.
- Understand that NMBCS belongs to God. The manner in which the school's property is maintained reflects our Christian testimony. Willful damage or destruction of school property will not be tolerated, and students will be held liable for monetary damages, either willful or accidental. This includes littering,

writing on desks, books, or doors, defacing buildings, or any act of negligence.

Expected Student Outcomes North Myrtle Beach Christian School expects students to grow to:

- Be fully devoted followers of Jesus Christ
- Be academically prepared for the the next grade level, college or career of their choice
- Be engaged in impacting their world positively through their own unique talents and abilities
- Develop a biblical worldview and thorough knowledge of Scripture to share and defend their faith
- Possess the critical thinking skills, creativity and confidence to handle both opportunities and adversities
- Love and serve others consistently as servants of our Lord
- Model the character of Christ in all areas of life in and out of the school setting
- Be lifelong learners of the academic and biblical word.

Organization

North Myrtle Beach Christian School was established in 1996 as a nondenominational Christian School. It serves students from Preschool through 12th grade. It originally began as a ministry of the Wampee Baptist Church but operates as an independent, Non-Profit entity today. It is governed by a Board of Directors, one of whom is the pastor of Wampee Baptist Church.

Board of Directors

All members of the Board shall be Christian born-again believers and members in good standing of local, evangelical churches whose doctrine agrees with North Myrtle Beach Christian School's Statement of Faith. The Board of Directors oversee the continuing operation of the school's business affairs. The responsibilities of the Board shall include, but are not limited to, making policy; acting on matters of personnel, including hiring and firing; establishing tuition and fees; promoting Christian education in the community; and praying for the ministry of the school. Board members are committed to working together to provide an environment for students to grow spiritually, academically, emotionally, socially, and physically. Members are volunteers who serve open terms and are elected by the other board members. Pastor Caines is the Board Chair.

Principal

The Principal is responsible for the overall operation and management of North Myrtle Beach Christian School. Responsibilities shall include, but not be limited to, overseeing policies and procedures, curriculum, training, faculty issues, facilities, and student behavioral management.

Faculty/Staff

The faculty is responsible for the daily instructional program of the school and classroom management. Faculty members will also be assigned additional duties according to giftedness, including sponsoring clubs and groups; coaching athletics; and organizing field trips and on-campus special activities, including SCISA events. Any extra curricular activities and assignments are their gift to the school and not funded.

Faculty Qualifications: In addition to professing Jesus Christ as Lord of their lives, all faculty regard their positions as service to Him. Each faculty member understands the importance of Christian-worldview education as stated in the core values of NMBCS. Each teacher from Kindergarten to secondary grades is required to have a four-year degree, and all will work toward, obtain, and stay current with all professional continuing education credits required by the Cognia and South Carolina Independent Schools Association. All staff are educators committed to providing a high-quality education. Staff members are responsible for supporting the instructional and operational programs at North Myrtle Beach Christian School. Duties include, but are not limited to, helping with lunches, classroom cleaning services, and resource and tutoring help for students in need.

Office Manager

The Office Manager will be responsible for the support functions of NMBCS, including but not limited to, receptionist, accounting/bookkeeping, tuition payments, maintaining student and staff files, monitoring student attendance, and enrolling and re-enrolling students.

Athletic Director

The Athletic Director will oversee the athletic programs of North Myrtle Beach Christian School, including coaches, teams, scheduling, conference meetings, booster club organization and meetings, determining academic eligibility of student-athletes, and communications with parents and students regarding the sports programs.

Christian Parent Teacher Organization

The CPTO consists of parents and teachers working together to support and enrich all students at North Myrtle Beach Christian School. All parents and faculty are encouraged to join in the monthly meetings. The organization helps support school staff, promote a Christian worldview for the student body, and assist efforts to solve school needs through volunteers and fundraising. This includes, but is not limited to, helping in school events, dances, teacher appreciation week, small fundraisers throughout the year, and other various projects and events the CPTO deems acceptable. We need the support of our CPTO families at NMBCS. You can contact the school if you have any questions.

Code of Ethics

All representatives of North Myrtle Beach Christian School including teachers, staff, Board members, and parents serving in a fiduciary role are expected to conform to biblical standards of behavior at all times. All personal matters pertaining to a student or to a student's family must be kept confidential and must only be discussed with those in authority regarding any situation that arises. No unauthorized party may have access to any personal or confidential materials pertaining to a student without written consent of the parent, guardian, or student of legal age. Students should not have access to teacher-graded papers, grade books, or report cards of other students. Information such as student phone numbers and addresses may not be used by any school representative for any non-school related purposes including social media relations. Parents should not ask a teacher for another teacher or student's phone number.

Operating Standards and Associations

North Myrtle Beach Christian School is a member of the South Carolina Independent School Association (SCISA). NMBCS meets all standards and requirements to operate as a non-public educational entity in the state of South Carolina. This includes the areas of safety, fire, health, and employment. We are a non-profit

501c and do not receive any direct federal or state funds. Our school fully relies on the generosity of and support from patrons through donations or tuition payments. NMBCS ensures its staff and students are well-trained in following appropriate procedures in case of an emergency. These procedures include fire drills, tornado drills, emergency evacuations, and lockdowns. Emergency drills are practiced periodically throughout the school year. The staff at NMBCS are prepared should a crisis arise, but we pray the need never occurs. **North Myrtle Beach Christian School will conduct random drills at various times throughout the school year.**

Security

Visitors on Campus

Visitors are welcome at NMBCS, and parents are encouraged to visit. However, for the safety of the students, all parents, guardians, and other visitors must report to the school office to check in. All visitors, including parents and guardians, go directly to the office with your ID before entering any classroom or building for the protection and safety of all!

If a parent desires to talk with a student's teacher, please arrange for a private conference during non-instructional times or contact by phone/email. Teachers will arrange conferences when requested by parents; however, they should not be detained either before or after school unless an appointment has been scheduled for that time. Loitering during or after school hours is not allowed by any person who does not attend, work, or volunteer for NMBCS, this includes students who need to be picked up at dismissal time. Parents should request conferences by calling the office or emailing the teacher.

Chaperones and Volunteers

All chaperones and volunteers must complete an information sheet from the office manager as well as consent to a background check. All chaperones and volunteers who drive **MUST** provide a copy of their driver's license and proof of insurance. Additional information on field trips and chaperone responsibilities may be found under the Field Trip section of this handbook.

Custody-Parent Visitation Rights

In most cases when parents are divorced, both mother and father continue to have equal rights to their children and their education. However, if any student has custody documents that limit the rights of one parent, please provide a copy to the school office. Unless this information is on file, equal rights will be provided to both parents for academics, pick up/drop off times, and illnesses. The office manager and teacher should be notified and the student's records will be flagged if the school has legal paperwork.

Secured Closed Campus

North Myrtle Beach Christian School is considered a closed campus. School starts promptly at 8:00 a.m. and students can go to their rooms at 7:30a.m. The school will be open at 7:30 a.m. for student drop offs; and all children should be picked up by 2:45p.m.

Student Arrivals/Dismissals

Any student arriving late or leaving early is required to sign in/out at the school office to get a

tardy slip. Secondary students are not permitted to leave campus for lunch or any other reason unless they have already been released to their parent/guardian for the day. After 5 Tardies/Early Pick up, you will receive a warning and after 10 Tardies/Early Releases, a formal letter will be issued and placed in the student's file, and a conference will be held with administration. Each Tardy/Early Release after 10 days will result in an unexcused absence.

Release of Elementary Students

For the safety and security of our students, the following procedures have been adopted:

- Teachers will not release a student to anyone from their classroom until the school office calls or administration comes and gets the student. The teachers and administration have the responsibility and custody of all students while they are in school.
- Parents or guardians must notify the office before they will be released from the classroom. No releases will be called after 2:15 p.m. so as not to interfere with classes or dismissal times.
- Parents or guardians must contact the school or send in a note if the student will be leaving early or if the student will be departing from school with someone other than the parent or guardian.
- A student will not be released to anyone other than the individuals authorized by the parent or guardian to pick up the child. Custodial parents must submit a copy of the custody document, which will be kept on file with the student's record.
- If you are running late for pick-up, please notify the school as a fee of \$5 will be charged after 2:45 p.m. and a fee of \$10 may be charged after 3:00pm by after school Kid Kare staff.

Early Sign-Out Procedures for Middle and High School Students

- The student must inform the administration that he or she is leaving. The student may not leave the school until permission has been granted from the school office.
- Parents are asked to please assist the school by insisting that their students only leave school early when it is absolutely necessary. Skipping an exam or class should not be habitual.

Security Measures

The safety and security of all students is of the utmost importance to North Myrtle Beach Christian School. As a result, the following security measures are in place:

- Cameras are stationed throughout the property and monitored in the office.
- Buildings are alarmed for after-hours protection and should not be attempted to enter.

- Doors will be locked during the school day. This includes all exterior doors leading to the school office, located at the canopy along the front building. All visitors will press the call button to gain admittance to this office. No admittance to any other building will be allowed without first checking in at the school office.
- Student drivers will park in gravel parking spaces by the gymnasium.

Notice of Non Discriminatory Policy

NMBCS meets the requirements set forth by the US Federal Government regarding racial non-discrimination. This school does not discriminate in the hiring of its employees or in the enrollment of students with respect to race or national origin. We believe that all people deserve to be treated as Christian brothers and sisters. NMBCS does not and shall not discriminate on the basis of race, color, Christian denomination, gender, age, national origin (ancestry), disability, marital status, military status in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, enrollment of students, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, students, and families in a faith-based environment.

Parental Commitment of Cooperation

North Myrtle Beach Christian School expects all parents and guardians to support and respect the biblical standards of behavior as outlined in the Philosophy of Education, Core Values, and Expected Student Behaviors. Additionally, parents and guardians should provide supervision of their students that is consistent with those values, including online and in-person activities. Parents/Guardians are expected to "Train up a child in the way he should go, even when he is old he will not depart from it." (Proverbs 22:6) You are their model and need to set an example for children of how to act and show respect for others and for learning. We view parents and guardians as our partners.

Loco Parentis (Latin for "in place of the parent")

This Latin phrase refers to the responsibility of an organization to take on some of the functions of a parent. Our staff will act in accordance with Christian values in caring for all students. God commissioned parents to train and teach their children. NMBCS exists to assist parents in achieving that charge. Faculty and staff function with delegated authority from parents and guardians via "loco parentis" and endeavor to work in cooperation with them. NMBCS encourages the active involvement of parents (1) with teachers in meeting the needs of their students; (2) with administration in respect to the application of policy to their students; and (3) with the Board of Directors with respect to planning, budgets, and development/revision of policy. In particular, when teachers make professional recommendations regarding the educational welfare of the student, the parent or guardian must be willing to follow through on those recommendations. At all times, the faculty and staff of NMBCS will treat parents, guardians, and students in a Christ-like manner. Likewise, parents, guardians, and students are to treat the faculty and staff in the same manner. NMBCS firmly believes and teaches that Scripture clearly outlines what is appropriate sexual behavior. God designed sex to be between a man and a woman given in marriage before the Lord. All representatives of NMBCS will accept this Biblical view of appropriate sexual behavior. Any deviation from this plan is not consistent with Biblical principles and therefore fails to meet the

standard of conduct acceptable at NMBCS. Deviations include, but are not necessarily limited to:

- Adultery
- Homosexuality
- Fornication
- Pornography
- Promiscuity
- Gender Identity, including transgender and transsexual orientation

Those who participate in, associate themselves with, or promote such deviations from scriptural standards commit actions that are grounds for termination, expulsion, or removal from NMBCS. They are also grounds for denial of acceptance into NMBCS. This includes students and staff members.

Transgender Policy

The standards of student conduct have been developed to ensure that a Christ-centered environment permeates the learning atmosphere of North Myrtle Beach Christian School. In keeping with our mission statement and guiding principles, the board of directors, students, faculty, and administration alike will:

- Conduct oneself in accordance within his/her God created gender as stated on the state certified birth certificate by: (a) dressing in conformance with one's biological sex or (b) using the restrooms, locker rooms, and changing facilities conforming with one's biological sex.
- North Myrtle Beach Christian School believes that God wonderfully and immutably creates each person male and female and these distinct, complementary genders together reflect the image and nature of God (Genesis 1:26 – 27).
- The Administration and Board reserves the right to dismiss a student who, in their judgment, does not conform either to the stated regulations of student conduct or to the expressed philosophy, mission and policies of North Myrtle Beach Christian School.

Communication

NMBCS seeks to keep families involved in all school events and classroom activities. The methods of communication include the school website, www.nmbchristian.school, the FACTS telephone and text system, email office@nmbchristian.school, and factsmgt.com for assignments, activities, and grades. FACTS, in particular, is the easiest way to stay closely informed of students' grades, attendance, and upcoming assignments. All students, parents, and guardians are given their usernames and passwords at the beginning of the school year by the office manager if you are new or need an updated password. It is the responsibility of the parents, guardians, and students to acquaint themselves with FACTS and contact the school office with any questions regarding its use. Teachers will also use Google classroom to communicate electronically and give online assignments. FACTS questions should be directed to the teacher and/or office manager.

Open, honest, biblically based communication is highly valued and encouraged. All

communication should be respectful and cooperative at all times to and from the student, teacher, or parent. When seeking to communicate on a particular subject, the following guidelines should be used:

Communications to Faculty/Staff/Administration:

- All concerns about the classroom must first be presented to the teacher by the parents, guardians, or mature students. (A respectful demeanor is required at all times). If the student brings the concern, he or she must do so with parental permission and awareness. Conferences may be requested as needed, and email communication is usually the most efficient.
- If the problem is not resolved, the matter may be taken to the Administration and follow a chain of command.
- If the parents or guardians have grievances or disputes about the general operation of the school, they should bring their concerns to administration.
- If the problem is still not resolved, parents or guardians should submit the matter, in writing, to the Board of Directors. The Board may respond in writing or with an invitation to a regularly-scheduled Board Meeting.

Communications to Parents/Guardians

- Faculty will respond to parent email messages and telephone calls within 36 hours.
- Parent-Teacher conferences will be scheduled as needed. Dropping in on a teacher is not appropriate.
- If a matter cannot be resolved, the Principal may be involved.
- Parents are asked to communicate with notes, emails, or leaving phone messages for teachers or staff.

Admissions

North Myrtle Beach Christian School admits students of any race, color, gender, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national, ethnic origin, or any other protected category in administration of its educational policies, admissions policies, athletic, and other school-administered programs.

NMBCS, as a private institution, does reserve the privilege of setting and maintaining its own standards of acceptance, student dress, conduct, and cleanliness. The school maintains the right to refuse admittance to anyone it chooses and to suspend or expel any student who violates, on or off campus, the standards set by the school. Furthermore, it also reserves the right to refuse to define the criteria or reason when applications are not accepted. It is understood that attendance at North Myrtle Beach Christian School is a privilege and not a right, and the privilege may be forfeited by any student who does not conform to the standards and regulations of the institution. The school

may request the withdrawal of any student at any time, who in the opinion of the school board or administration does not fit into the spirit of this institution, regardless of whether or not he or she conforms to the specific rules and regulations of the school or has fully paid tuition. Students who have been accepted for the current school year are not guaranteed acceptance for the following school year or even the remainder of a school term for any reason. This policy may apply to parents or guardians as well whose conduct or disposition is not in accordance with the school. We expect a Christian attitude and demeanor and have a withdrawal policy in place if needed in any of those circumstances. We pray this decision is not made against anyone, however we reserve the right to dismiss at any time.

General Guidelines for Admissions

- A personal interview or tour with the school administrators may be arranged to explain school policy and procedures for all new students. New families will receive the school handbook upon acceptance or prior to school start date.
- A child should be five (5) years old before September 1st to enter Kindergarten. (Exceptions to this rule will be based on the maturity of the child and approved by administration).
- All students are required to submit an up-to-date South Carolina Immunization Certificate that meets the current requirements of the South Carolina Department of Health and Environmental Control for their acceptance to be complete. Students transferring into South Carolina from another state must also have the SC Immunization Certificate. Students living in North Carolina must submit an up-to-date North Carolina Immunization Certificate in order for their acceptance to be complete. Medical records will be reviewed during the school year. [Only legal SCDHEC Immunization waivers for religious exemption will be allowed.]
- All students must submit a copy of their birth certificate.
- All transfer students must submit copies of prior report cards and standardized testing results to aid in class placement. Placement testing may be offered to assist in class placement as well, especially in grades 6-12. Parents/guardians of all new students must submit copies of any evaluation by a licensed psychologist or physician for a learning disability, processing deficit, ADHD, or other condition affecting their ability to achieve success in the standard classroom environment. These disabilities may or may not be accommodated at school.
- All students must submit a completed registration enrollment packet, including an application, admissions contract, doctrinal statement, discipline policy and school-wide rules, and emergency and medical information.
- Applications will be taken on a first come first served basis and spaces cannot be guaranteed. The school has the right to deny admission to any student for any reason without disclosure to parent/guardian, not including race, gender, or religion. Returning families are not guaranteed a spot for their child(ren) based on past performance, behavior, or failure to meet financial obligations.
- After all application materials are received and registration fees are paid, applicants will wait for a three (3) working day period for admission decisions to be made. This waiting period includes all student applicants. Transfer students

will be accepted at the discretion and evaluation of administration. No refunds will be given for registration fees if a student is not accepted for any reason.

- All new students will be evaluated after the first three weeks of school to ensure proper grade and class placement. If a student is experiencing problems academically or just adjusting in general, a conference will be arranged between the teacher, student, parent/guardian, and administration if necessary.
- Preschoolers and Primary Grade students must be potty-trained before registering.

Re-Enrollment

- Current NMBCS families receive priority in re-enrollment. The opportunity to re-enroll will be given no less than two weeks prior to open enrollment. Any tuition rebates or discounts will be communicated when the invitation to re-enroll is given. This includes multi-family and/or alumni rates as well as school tuition bonuses.
- Payment of registration fees will hold a student's place if he or she is promoted. If the student fails the grade, then NMBCS is not obligated to allow the student to return to school. The registration fee may not be refunded if the student is not promoted and decides to leave the school.
- Balances from previous school year must be made current before a student can re-enroll.

Part-Time Students

A Part-Time Student is defined as one taking 3 classes per semester in the secondary grades; and includes students in home school settings as well as virtual charter schools or academies. North Myrtle Beach Christian School welcomes students of all ages to take individual classes to broaden their educational curriculum. Please note, under SCISA rules, students must take four core classes, which is considered full time, in order to be able to participate in athletics and extracurricular activities.

Tuition and Fees

North Myrtle Beach Christian School relies on the faithful payments of the families for the successful operation of the school. Tuition does not fully fund our school, so fundraisers are necessary to keep your tuition costs lower than most private schools. Academic tuition and fees for all students include three parts: Registration, Tuition, and Student Resource/Facility Fees.

- Upon acceptance at NMBCS, or at time of registration, a non-refundable registration fee is due for each student. This fee is paid yearly. Student resource/facility fees are paid yearly and cover such items as books, computer usage, student insurance, standardized testing fees, etc.
- The FACTS tuition management platform provides online tuition management services for the families of North Myrtle Beach Christian School. There is a \$50 set up fee paid for using this service. 12-month plans begin in June and 10-month plans begin in August. Payments should be made through FACTS rather than the office.
- To withdraw a student from the school there will be a penalty of one month tuition regardless of when or why the student withdrew. Tuition paid in full will have less one month refunded within 10 days of withdrawal notice to the school office. It is the parents' responsibility to request the withdrawal refund if they elect to remove child from school.
- If all financial obligations have not been met, the school reserves the right to hold report cards, standardized testing results, or any other records of the student until full payment is made. Students and parents may also be locked out of FACTS as well as their Google accounts. A financial debt could also cause the student to be dismissed from school or not accepted for re-admission to the school.
- There will be a \$35.00 fee for any returned check. We expect parents to pay for services rendered not only as Christian stewards but as good models for their children.

Attendance Policy

A student enrolled in North Myrtle Beach Christian School is expected to be present every day school is in session whether in class or online. Attendance is the presence of a student in each assigned class on days when school is in session. Students may be counted present only when they are actually in their assigned class or present at an authorized school activity. Perfect attendance is based on this definition--in school on time, every day and all day. Parents are primarily responsible for ensuring that their child attends school regularly and can be held accountable in Truancy Court for failure to follow these expectations. A student who is absent from school with a medical illness and returns with an excuse from the doctor or hospital stating that he/she is healthy to return to school, will be considered "excused" for any period of time absent. Students who are absent without acceptable cause and with/without the knowledge of their parents, will be considered "unexcused" for the day. Parents should call the school, send a note or email within 24 hours explaining the absence. Missing in excess of 10 unexcused days may result in the failure of the grade at the elementary level and the failure of the specific course(s) in middle and high school. Students are expected to make up all work that is missed due to an absence. High school credit will not be received unless a student has the minimum 120 contact hours per state law either in person or virtually for this year.

There are times when absences from school cannot be helped. Examples of excused absences are:

- Students who are ill and whose attendance in school would endanger their health

or the health of others, documented by a physician or registered nurse. (*Please note: If the student has a fever or nausea, vomiting, headaches, difficulty breathing, etc., and remains home without a doctor's visit, he/she cannot return to school without explaining the circumstances of the absence and must be fever-free for 48 hours without medication.)

- Students who are absent due to court appearance, documented by their summons to appear in court or written proof
- Students who have prearranged absences for other reasons at the discretion of Administration's approval[requests should be in writing and for no more than 3 days total]
- Students who have a death in the immediate family (maximum of 3 allowed days with proof)
- Students involved in a school-sponsored event or activity.

All doctor notes and parental notes explaining an absence(s) must be turned in to the school office. Failure to do so will result in the absences not being excused. It is the responsibility of the parent/guardian to submit the excuses to the office. When a student is absent, parents or guardians should contact the school office. A dated, signed note should accompany the student upon his or her return to school. This note will be given to the office manager at school. A note or email must be sent even if a phone call has been made on the day of the absence. The school needs written documentation for all absences. Again, if a doctor's visit did not occur, the note explaining the absence must be written and signed by a parent or guardian. An absence of 3 or more days in succession requires a note from a doctor to return or communicate with administration.

At the secondary school levels, attendance is taken in each class period throughout the day. The office manager will either mark the absence as excused or unexcused on FACTS after the teacher takes attendance, or communicate to the teachers whether or not the absence is considered excused. Since students' academic grades are at risk with unexcused absences, it is imperative that students, parents, and guardians follow this procedure completely when absences occur. A student must attend $\frac{1}{2}$ of the school day or have lunch to be counted present for the entire day. If a student misses more than $\frac{1}{2}$ of the school day, then he or she will not be counted present and will not be permitted to participate in any extra-curricular activities (field trips, athletic events, etc.) on that day. Any extenuating circumstances must be presented to the administration. Please note that attendance is kept per class at the Secondary school levels, so being present for $\frac{1}{2}$ of the school day does not mean the student will be counted present in other classes he or she missed that particular day. Habitual tardiness or early releases could result in consequences such as a warning, administrative conference, or unexcused absence.

Student Tardiness

All students are to be in class at 8:00 am. Any student arriving past 8:00 am will be counted as tardy. After 5 Tardies, you will receive a warning by the office manager and after 10 Tardies, a conference will be held with administration. More than 10 Tardies will result in an "unexcused" absence marked on the student's attendance record. (Per class for Secondary, and per day for Elementary.) All students who are tardy must report to the front office to receive a tardy slip with the reason for being late. Students can enter the building at 7:30am and teachers are in their rooms. Students will not be released early from school after 2:15pm. Parents should wait for dismissal at 2:30pm.

Student Health and First Aid

In consideration of the health of others, it is our policy that a student must stay home or will be sent home with any of the following conditions:

- Pinkeye (24 hours on medication)
- Strep throat (24 hours on antibiotics)
- Fever—99.6° or more (24 hours fever free without medication)
- Vomiting (24 hours free)
- Colored nasal discharge
- Persistent cough
- Common Flu or flu-like symptoms (24 hours free of all symptoms and consultation with nurse)
- Diarrhea (24 hours free)
- Chicken pox (stay home during the presence of blisters and scabs)
- Open sores from any infectious disease or condition
- Head lice

Covid Policy

North Myrtle Beach Christian School will follow the South Carolina Department of Health & Environmental Control's (SCDHEC) COVID-19 guidelines for K-12 Schools. For the 2023-2024 school year, only students who receive a positive test result must be isolated at home for a minimum of 5 days.

Criteria for Return: It has been at least 5 days since symptoms started and 24 hours since the last fever without the use of fever -reducing medication and symptoms are significantly improved. Parents of a student who received a positive COVID-19 test result should submit the positive test result to the school so that the student's attendance will be coded correctly. The above SCDHEC guidelines will remain in place unless the school has an outbreak.

Administering Medication at School

If a student is to take over-the-counter or physician-prescribed medication, the parent/guardian must present the school office or teacher in writing with complete instructions for administering the medication. The medication must be clearly marked with the student's name and the proper dosage and time to dispense. By law, the school cannot dispense any medication unless it is in the original, labeled container, prescription or OTC with parent written consent. The office manager will be available during the day and will dispense daily medications during that time unless a school nurse is at school. All medication should be picked up at the end of school year or when no longer needed. From time to time, a student may be in need of common OTC medications such as Tylenol, Ibuprofen, or Tums. These may be dispensed at the discretion of the Administration or nurse. Parents or guardians must indicate their permission in enrollment documents maintained in each student's file annually. Parents will be notified if OTC medication is administered to their child and the reason for such. Any student with life-threatening conditions such as allergies must have an emergency plan on file in the office along with a dosage of any emergency medication (examples: EpiPen or asthma inhaler). This plan may be provided by the student's physician and should be discussed with the office manager or nurse.

Student Injuries

If a student is injured, he or she will be sent to the office unless the student is unable to or endangered by doing so. First aid will be administered by staff to students in the event minor accidents occur. A nurse will be called if available.

A full report may be completed by the supervising teacher as documentation of what occurred. Parents/guardians and/or the proper emergency officials will be contacted in the event of a more serious accident. If a child is transported by ambulance, a school representative will accompany the student if the parent is not present, in accordance with parental locus. However every attempt will be made to contact a parent or guardian as soon as 911 is called.

Please Note: Parents/guardians should update the school office if any contact information or insurance information changes during the school year to ensure timely communication regarding medical issues. This includes new work or cell phone numbers or changes in addresses as well.

Suspected Abuse

In accordance with state law, NMBCS staff is obligated under penalty of fine and jail term to report the reasonable suspicion of physical abuse, sexual abuse, or child neglect. In the very serious and legally narrow area, the school will not contact parents in advance of making a report to authorities, which would be the procedure followed in most other legal matters. The clear intent of the law, based on the seriousness of the crimes listed, is to mandate that a report of reasonable suspicion of abuse be made. School staff will

make such reports in the best interest of the affected child and do not, once reasonable suspicion is established, have any legal alternative except to make the report to the proper authorities for their investigation and review. Please do not contact the school for inquiries as this is an obligation of educators if there is a reasonable concern or declaration of abuse. The SC Hotline for Abuse and Neglect is #1-888-CARE 4 US.

Student Dress Code and Appearance Policy

North Myrtle Beach Christian School's dress code is designed to serve as a guide for parents/guardians and students in the proper attire while on campus or representing the school off campus. The biblical principles of Christ-likeness, modesty, purity, obedience, and respect are the standards applied. As Christians, our goal is to glorify God in every area and to be an example to those around us. (1 Corinthians 10:31, 1 Timothy 4:12, Romans 12:2).

Parents and students have the primary responsibility to understand, accept, and follow the dress code. In every instance, NMBCS retains the final authority to determine whether a student is in compliance with the dress code. The administration reserves the right to amend the dress code as needed to address new fads and styles within acceptable fashion for a private school, this includes face masks/coverings. Dress code applies to all K5 to 12th grade students.

Guidelines

Clothing should be neat, modest, and appropriate according to the uniform policy. Clothing should be appropriately sized—not too small, too large, or form-fitting. A student should not be dressed in such a way as to draw attention to his or her body, but to respect and honor God, themselves, and others. God is glorified when our dress is appropriate for the occasion and free from distracting offensive peculiarities or extremes. Furthermore, all students should exercise personal hygiene habits and come to school clean and well-groomed, including hair, facial hair, and minimal makeup, thus taking pride in themselves as a representative of a Christ believer.

Uniforms and Dress Code [*Subject to change per administration and school board]

Shirts: NMBCS school shirts should be worn Monday through Thursday. A school shirt may be a polo-style or button up collared shirt with the embroidered school logo. Students may also wear sweatshirts or hoodies which have the school logo. Students should wear either navy or royal blue. Red shirts were phased out in the 23-24 school year. T-shirts with a school logo and jeans and/or comfortable appropriate length shorts may be worn every Friday.

Pants and Shorts:

- Color and Material – Khaki or Navy bottoms. (no stretchy/clinging fabric)
- Size – No oversized items. Baggy, saggy garments will NOT be acceptable for all day wear. Pants or shorts must be worn at the waist. Tight-fitting slacks or shorts

are never acceptable.

- Middle/High School girls may wear plaid, khaki, or navy skorts or shorts to the knee.
- Jeans should not have holes in them, nor should they be decorated.
- Hems – May not be frayed or cut. Skorts must be to the knee with the Dollar Rule for elementary students only.
- Leggings must be worn under skorts, skirts, or dresses by elementary girls and must be a solid color of gray, navy, or black.
- No leggings can be worn by male or female students for middle and high school students as the only bottom covering.

Jackets and Sweaters

- All jackets and sweatshirts need to be sized appropriately, nothing baggy or non school logo worn all day.
- Cold weather coats or jackets for outside: In cold weather, any jacket or coat may be worn to school. Coats must be removed once the students are in the building. Logo jackets are allowed to be worn all day. If a child is cold inside the building, the he/she may wear the following:
 1. A school logo hoodie or sweatshirt.
 2. A jacket or sweater that has the school logo.
- Shoes must be worn at all times. No platform or chunky heels are to be worn. Tennis shoes are required for PE classes for all grades. Parental discretion is given to appropriate shoes, however flip-flops are not recommended.

Guidelines Concerning Hair

- Hair should be neat, combed, well-groomed, and out of the eyes. Boys must keep their hair short enough to be off the collar and out of the eye.
- Girls should not have excessive beads or bows such that they become a distraction to instruction. Hair should be brushed and clean each day.
- Makeup should be minimal (natural look) if worn at all by girls.
- No extreme or unnatural hair color will be allowed at school. The only exception to this rule would be temporarily altering hair color for a school spirit event (example: Dark Blue highlights for a game day).
- Please note that once warned of a violation, the student will have one week to remedy the violation (example: getting a haircut). Parents should be conscious of their child's appearance.

Formal Wear

Administration requests that all formal dresses be approved 3 days prior to events such as the dances or homecoming. These rules apply to guests also. It is the student's responsibility to ensure his or her guest understands the school policy regarding formal wear. A photo can be submitted in lieu of the garment.

General guidelines include:

- No undergarments should be visible on any student, and no cleavage showing. Formal wear should not be revealing.

- Strapless is only appropriate on completely straight across, well-fitting dresses with a cover up or wrap to wear.
- Dress slits should be no more than four inches above the knee.
- Midriffs must be covered, with no see-through material; no low necklines or tube tops; and no plunging backs (no lower than the bottom of the shoulder blades).
- No short skirt lengths will be allowed above the knee, only tea-length or long Dresses.
- Formal wear for boys includes dress slacks (no jeans), dress shirts, ties, jackets, suits, or tuxedos, and dress shoes with socks.

****Any violation of these guidelines will result in the student being asked to leave the event and/or parent called.***

Dress Code Violations

- School administration reserves the right to interpret these guidelines and decide if a particular item of clothing or jewelry is allowable; including excessive makeup.
- Teachers and administration will monitor compliance with the uniform rules daily. No excuses will be accepted (such as, "I left my uniform in my car or I didn't have any other clean clothes..").
- If a dress code violation is a modesty issue or clothing containing an offensive message, the student will be required to change his or her attire, have a parent/guardian bring appropriate clothing, or wear whatever might be available in the front office. The student will remain in the office until dressed appropriately.
- Any instructional time lost as a result of the student getting the uniform will be the student's responsibility to make up. The student or parent is responsible for following the dress code when picking out the day's attire.

Parents/guardians have the primary responsibility to send their students to school appropriately dressed and well-groomed. Repeated violations of the Student Dress Code and Appearance Policy will be considered as defiance and will be handled as a disciplinary issue. Additionally, all incomplete work assignments missed due to Dress Code violations will count in determining the student's grade in each class in accordance with the Attendance Policy stated earlier.

Academic Information

Curriculum

Great care is used in selecting the textbooks for each class and grade level. Bob Jones University Press and Pensacola Christian College's ABEKA publish the majority of books used by the students. Classic literature is used in all English classes. NMBCS strives to use

appropriate texts for all instruction in all grades and for students of all backgrounds. Teachers are able to adapt lessons based on the needs and academic levels of their students.

Bible study is recognized by NMBCS as a fundamental requirement for all students. Without Bible study, a student can hardly be educated in the true sense of the Word. The Bible says, "The fear of the Lord is the beginning of knowledge" and offers the best guide for life and only hope for the life to come. No other book can enrich and influence the minds and hearts of students like the Bible in a faith-based school. Christian character development is the most important aim at NMBCS. Because of this standard, all students are taught a planned program of Bible study in lieu of an elective, we use the Holman Christian Standard Bible, but any version of the bible is permissible.

Standardized Testing

Standardized testing is administered each spring for grades K-10 and results are shared at the beginning of the next school year. Additionally, students in grades 11 and 12 take the SAT or ACT. Middle and High school students may take the PSAT, as well as the ACT Aspire. Grades K-10 will take the Stanford 10 in the spring.

Report Cards

Report cards at North Myrtle Beach Christian School record each student's academic achievement as both a letter grade and a numerical grade. In high school, the class ranking number is included for each student as well. Comments on a student's behavior or productivity in class will also be included. The school's intent is to show the student's progress in light of his or her perceived potential. Teachers establish their expectations at the beginning of the year and should clearly communicate those expectations to each student and parent. The expectations should be measurable and reasonable. As often as possible, these expectations will reflect appropriate state and national standards. Each teacher has the responsibility of keeping complete and accurate records on each student's progress throughout the school year. These complete records are preserved for a period of at least one year past the grade report. An interim report is not given since parents have access to scores using the FACTS app.

All grades and attendance records become a part of the student's permanent cumulative record. In high school, these grades and class ranking affect college admission as well as scholarship offers. Each quarter, report cards will be given to students in Grades K-12, for perusal by parents and guardians. The information is also available on our school's academic website, www.factsmgt.com. Check the school calendar for the dates that report cards will be issued. Anyone owing any money to the school, including tuition, fees, cafeteria or book fines, and athletic fees, will not receive the report card and will be locked out of FACTS until this financial obligation is paid.

Grading System

The South Carolina Uniform Grading Policy is used in all computations for academic grading, including GPA, credit hours, and class rank. All grades on report cards and transcripts will be numerical. The numerical breaks for corresponding letter grades are:

90-100 = A

80-89 = B

70-79 = C

60-69 = D

Below 60 = F

A student's grade point average and rank in class will be figured from a grade-point conversion table listed below. The conversion table assigns "quality points" to each numerical grade depending on the grade earned and the category of weight assigned to the course taken. See the SC Uniform Grading Scale for specific grade weighting.

Credit Hours/ Carnegie Units

The Carnegie Unit represents 120 hours of class or contact time with an instructor over the course of a year at the secondary level. A semester course (one-half of a full year) earns 1/2 of a Carnegie Unit, and a full-year course earns 1 Carnegie Unit. The uniform grading scale and the system for calculating GPAs and class rank will apply to all courses carrying Credit Hours/ Carnegie Units, including high school course units earned at the middle school level. All report cards and transcripts will use numerical grades for courses carrying Credit Hours/Carnegie Units.

Transcripts and report cards will specify the course title and the level or type of course the student has taken (e.g., English 1, Algebra 2 Honors). The grading scale will be printed on the report card. Middle school students who are in High school classes may not receive credit for those classes.

Class Schedules

Secondary School Students are required to take four or more classes per semester at NMBCS to be designated full time students paying full tuition and fees. Three or fewer classes results in a part time designation with reduced tuition by 30% and standard fees; however, these students must also be studying via homeschool, virtually, or be dual enrolled in a college. Students will receive their class schedules prior to the start of classes. Failure to attend and/or keep up with the assigned class work will result in a failing grade and possible retention. As a small school, we cannot offer every course each year but will assure all students get their required credits for graduation.

Dual Credit Courses

Dual credit courses—whether they are taken at the school where the student is enrolled or at a postsecondary institution—are those courses for which the student has been granted permission by NMBCS to earn both Credit Hours/Carnegie Units and college credit for those particular courses. One quality point is added to the CP weighting for dual credit courses that are applicable to baccalaureate degrees or associate degrees offered by accredited institutions. Dual Enrollment and Online Class Policy Dual enrollment and online classes are allowed for the purpose of making up credits, the extension of instruction, or for course offerings beyond the scope of North Myrtle Beach Christian School. Students may not take courses that are offered by NMBCS except when given explicit Administrative permission. Students must complete English 3 and Algebra 2 before being considered for Dual Enrollment. We strongly urge our students to complete all of our class offerings as well as dual enrollment classes.

College Preparatory (CP) Courses

NMBCS may designate a course as “College Preparatory (CP).” These courses are the means by which college bound high school students may better meet the more stringent scholastic requirements for entry into colleges and universities.

- Students taking college-preparatory courses will have an increased quantity of class-work in addition to subject material of increased difficulty.
- The GPA (grade point average) weight for college-preparatory courses will be higher than that of regular courses, per the South Carolina Uniform Grading Policy.

Honors Courses

Honors courses, which extend and deepen the opportunities provided by courses at the high school level, are designed for students exhibiting superior abilities in the particular content area. The honors curriculum places emphasis on critical and analytical thinking, rational decision making, and inductive and deductive reasoning.

North Myrtle Beach Christian School may designate a course as “Honors,” as follows:

- Honors courses may be offered in English, mathematics, science, and social studies. Honors weighting may be designated in other content areas for the third and fourth level of the courses (for example, foreign language), provided that the two above standards are met. Honors weighting may not be designated in any physical education course.
- An honors course must have a published syllabus that verifies rigor sufficiently beyond the College Preparatory(CP) requirements.
- Textbooks and other course materials must be differentiated and more rigorous than those used in CP courses.
- One half of a quality point (.5) is added to the CP weighting for honors courses that meet the three criteria listed above. These criteria apply to all courses, including those offered online and in other nontraditional settings and those recorded on a transcript from an out-of-state school.

Dual Credit Courses

Dual credit courses—whether they are taken at the school where the student is enrolled or at a postsecondary institution—are those courses for which the student has been granted permission by NMBCS to earn both Credit Hours/Carnegie Units and college credit for those particular courses. One quality point is added to the CP weighting for dual credit courses that are applicable to baccalaureate degrees or associate degrees offered by accredited institutions. Dual Enrollment and Online Class Policy Dual enrollment and online classes are allowed for the purpose of making up credits, the extension of instruction, or for course offerings beyond the scope of North Myrtle Beach Christian School. Students may not take courses that are offered by NMBCS except when given explicit Administrative permission. Students must complete English 3 and Algebra 2 before being considered for Dual Enrollment. We strongly urge our students to complete all of our class offerings as well as dual enrollment classes.

Secondary Students and Final Exams

All secondary students will periodically take cumulative tests in the academic subjects of English, math, science, and social studies. All students will be required to take the midterm. The final exam for year-long courses may be exempt if the student has a 95 average for the year, calculated at the end of the 4th quarter instruction period. Tests will be given whether the school is in session or online. Teachers will determine the final exam test dates.

Mission Hours

Each high school student is required to complete at least 15 mission hours per year throughout 9th-12th grade. All part-time high school students are required to earn at least 5 mission hours per semester each school year. Mission hours are similar to community service hours and recorded as such for transcripts. North Myrtle Beach Christian School desires that each student needs to learn the value of giving back. Many opportunities throughout the school year are provided for students to earn their mission hours. Students may also arrange their own mission hour opportunities through their local churches or other Christian ministries. The hours will be completed, documented, and submitted to the guidance counselor at the conclusion of each year. Many colleges and universities expect students to have accumulated community service hours, but the greater purpose lies in showing students that their volunteer work can be a great blessing. This is a form of teaching tithing for any age or grade level. Just like the Word says, “We love God because He first loved us,” so we give because God has given to us. When we understand what God has done for us in Christ, and that the material blessings

we have come from Him, and that He promises to bless us back for what we give, giving cheerfully is a joy.

Awards and Recognition

Parents and guardians are encouraged to attend the quarterly academic awards assemblies, if the school chooses to hold those in person. The dates for each quarter's assembly will be listed on the school calendar and are held in the chapel if applicable. The recognition of good work is endorsed in the Bible, from the writings of Solomon all through the Proverbs, to those of Paul in Romans, Ephesians, and I Timothy, to name a few. Likewise, NMBCS seeks to publicly recognize those students accomplishing scholastic excellence in the classroom, as well as students achieving excellence in the arts and athletics, and those with perfect attendance. Students are given the opportunity to leave after awards with parents.

Honor Roll

At the end of each quarter, qualifying students will be placed on the A Honor Roll or the A-B Honor Roll for grades received in all subjects, both core and elective. Honor Graduates and Junior Marshals at the end of the school year, those graduating seniors achieving a 3.75 grade point average or higher for their secondary career will be designated Honor Graduates. The senior with the highest grade point average will be named Valedictorian, and the senior with the second highest grade point average will be named Salutatorian, if the senior class has more than 5 students. Juniors with the highest class ranks will also be designated Junior Marshals for the graduation ceremony. More information can be found in the Class Rank Policy, also in this Handbook. Beta Club Once per year, qualifying students will be inducted into the Beta Club—Junior Beta Club for 7th-9th grade, and Senior Beta Club for 10th-12th grade.

The following requirements pertain to graduating seniors:

- Any senior who has not met the academic requirements for graduation, including core and total credit hours, will not be allowed to participate in the graduation ceremony or receive the NMBCS diploma. It may be earned over the summer, but the student will not be allowed to walk in the ceremony.
- Seniors must be passing all courses required for graduation by May 20th of their graduation year.
- Mission hours must also be completed and documented by May 20th of their graduation year.
- Students may be excluded from participation for disciplinary reasons.
- Students who have accounts that are not paid in full will not be allowed to participate in the graduation ceremony unless the account is paid in full.
- Students may be excluded from the graduation ceremony if they have not attended graduation practice, if scheduled.
- It is the responsibility of the graduating senior to ensure that all of his or her

graduation items have been purchased and are ready for use (examples: gowns out of the package and ironed; boys wearing button down white shirts with ties).

Homework Philosophy

Homework is an integral part of every student's academic training and helps the student to better understand the material covered in the classroom. Homework is to serve as a meaningful extension of instruction by providing the student with additional opportunities for the development and reinforcement of the class objectives. No teacher should assign more than 45 minutes of homework for elementary grades or for secondary students per class.

- Students need some amount of extra practice in new concepts, skills, or facts. In certain subjects, such as language arts or math, there may not be enough time in the school day to do as much practice as necessary for mastery of content. Therefore, after reasonable time is spent in class, the teacher may assign homework to allow for the necessary practice, or to correct any wrong answers on assignments or tests. Homework is not in lieu of instruction. Projects may also take longer periods of time.
- Repeated, short periods of practice or study for new information is often a better way to learn than one long period of instruction.
- Homework may also be assigned to students who, having been given adequate time to complete an assignment in class, did not do so, for whatever reason. Homework is the responsibility of the student and reinforces the development of good study habits. Online homework should also be submitted when due on google classroom.
- Since NMBCS recognizes that parental involvement is critical to a child's education, homework provides an opportunity for parents to actively oversee their child in his or her studies and enables parents to be aware of current topics of study in each class.
- Parents are encouraged to use homework as an opportunity to reinforce Godly standards of excellence and honesty. All work submitted for grading should be the work of the student. Outside help, including parents or tutors, should be limited to providing materials or resources to assist in the mastery of content only.

Academic work is the primary task of students enrolled in North Myrtle Beach Christian School. After school, evening, or weekend jobs and activities should not leave the student too weary to study or provide an excuse for poor class attendance or completion of assignments. If a parent or guardian feels that his or her student has too much homework, or is otherwise finding school problematic, the parent should arrange for a parent-teacher conference. In the event of an extended illness, parents or guardians may contact the school to request make-up work for the student.

Please give at least 24 hours of notice to the school office to collect all assignments from each teacher.. Parents must communicate with the school.

Homework Guidelines

- A typical amount of time for Homework would be 10-15 minutes per grade level. Parents of Kindergarten and Preschool students should read aloud at least 10 minutes to their child daily and practice their letters, numbers, and colors. Some Homework may be longer or given as a project to complete over a few days. No teacher will give more than 30-45 minutes per class or period for homework assignments.
- If the homework is checked in class and the student missed class when the assignment was given, but is present in class as the answers are being covered, then the assignment may be excused.
- Assignments may be posted on www.factsmgt.com or in a google classroom, so if a student misses class for any reason, he or she can complete the assignment for the following day and not fall behind in class. This includes when absent for extended illnesses. It is the student's responsibility to keep up with assignments when absent for any reason.
- Teachers will communicate with each other to keep from over scheduling tests or projects on the same day. Quizzes and regular assignments do not apply to this rule.
- If a student misses a class due to an illness or other excused absence, then he or she will be given the same number of days as absent to make up the work missed. The student will be required to keep up with the current work assigned as soon as he or she returns. It is the student's responsibility to work with the teacher on determining which assignments should be made up.
- Students who are going to be absent due to pre-planned family travels may request assignments in advance of their trip. Teachers must be given more than 24 hours of notice to put these assignments together, and all advance work will be due the day the student returns to school. This includes if work is assigned online.
- In summary, students and parents/guardians are responsible for seeing that missed work is completed and turned in within the guidelines given. Parents are requested to help their children by establishing some homework guidelines and cooperating with teachers to see that assignments are completed.
- If a parent or guardian has any questions regarding homework assignments, please contact the teacher directly via email or phone.

Grade Promotion Requirements

Elementary Grades:

A student will be promoted if he or she completes the core subjects of language arts, math, and Bible satisfactorily and has not failed more than one other subject. Students who miss more than 10 unexcused days of school may not be promoted. This does not include medically excused absence; however students should maintain passing grades in order to be promoted with more than 10 "excused" absences. We follow the SC

Truancy Policy and parent/guardian is expected to as well.

Intermediate/Middle School Grades:

A student must pass 4 subjects, which will include the core subjects of English, Math, and Bible. Any grade below a 70% will be considered a failing grade. Students who miss more than 10 unexcused days of school will not be promoted. This does not include medically excused absences; however students should maintain passing grades in order to be promoted with more than 10 “excused” absences.

High School Grades:

A high school student's grade level is determined by the number of credits he or she has earned. If a student fails a required course (with a grade of less than 70%), then that course must be repeated with a passing grade earned.

- In order for a 9th grader to be promoted to the 10th grade, he or she must have at least 5 credits with 1 being English and 1 being Math.
- In order for a 10th grader to be promoted to the 11th grade, he or she must have at least 11 credits with 2 being English and 2 being Math.
- In order for an 11th grader to be promoted to the 12th grade, he or she must have at least 16 credits with 3 being English and 3 being Math
- If a high school student has earned a D in a course, he or she may opt to repeat that class in order to earn a higher grade. The D will be replaced with the grade earned from the repeated class.

Summer School

A maximum of 3 high school credits may be taken during summer school for the purposes of credit recovery. These classes would be fee-based and overseen by the guidance counselor.

Class Rank Policy and Junior/Senior Honors

All students within each individual grade will be ranked according to their GPA, carried to three decimal places. Note that Advanced Placement, Dual Credit, Honors, and College

Preparatory courses receive higher GPA quality points per class average. These higher GPA's are figured into the class rank calculations. This ranking will appear on all transcripts from North Myrtle Beach Christian School. In the event a student enrolls in NMBCS with prior high school credit, documentation will be required to justify the coursework completed and the grade received. In the event a numerical grade is not included on the transcript, NMBCS will first attempt to ascertain the numerical grade from the sending institution. If unavailable, the South Carolina Uniform Grading Policy concerning grade conversions will be followed.

If the transcript shows that the student has earned a grade of P (passing), that grade will be converted to a numerical designation on the basis of information secured from the sending institution as to the appropriate numerical value of the P. If no numerical average can be obtained from the sending institution, the student's cumulative transfer GPA will be calculated and the corresponding number equivalent will be assigned to replace the P. For example, if a student transfers with a cumulative GPA of 3.5 on the CP scale, the grade of P would be converted to an 89. A grade of P, in other words, will neither positively nor negatively impact the student's transfer GPA.

Two students will not occupy the same class rank. In the event of a tie, the GPAs will be figured to as many additional decimal places as needed to break the tie. If necessary, quarterly grades per course taken at NMB Christian School will be re-averaged and carried to additional decimal places in order to break a tie.

The senior with the highest GPA and class rank of 1 will be designated the Valedictorian for his or her graduating class. The senior with the second highest GPA and class rank of 2 will be designated the Salutatorian for his or her graduating class. All seniors with a GPA of 3.75 or higher will be designated Honor Graduates for their graduating class.

Juniors with class ranks of 1 – 4 will be named Junior Marshals for the commencement ceremony, provided their GPAs are 3.75 or greater. The junior with the class rank of 1 will be designated the Chief Junior Marshal. The same ranking policy concerning ties applies to determining the Chief, as well as determining the 4th Junior Marshal if necessary. A student must complete more than 1 full academic year at NMB Christian School in order to be considered in NMB Christian School's class ranking system. In other words, the student should be enrolled at NMBCS as a junior in order to be ranked with other seniors.

Technology Policy

Acceptable Use Policy for Internet Access

North Myrtle Beach Christian School is actively engaged in making advanced computer technology and increased access to learning opportunities available to students and staff for educational and research purposes. We will be offering admission to the Internet through a secured wifi school system server. With this learning and research tool, students, parents, and staff members must be advised on the proper procedures, ethics, courtesy, and security issues associated with Internet usage. NMBCS has added additional laptops for students and staff for the purpose of online learning and instruction. Care and responsibility should be taken when handling electronic equipment. Misuse of the internet, technology, or online access while at school or home, will result in loss of privileges and/or removal from the school.

Conditions and Rules for Use

1. Acceptable Use

The purpose of the Internet is to facilitate communications in support of research and education by providing access to unique resources and as an opportunity for collaborative work. To remain eligible for access to the system at NMBCS, the user (student) must be performing work and/or gathering information in support of, and consistent with the educational and administrative objectives of NMBCS. Access to the Internet is made possible through an appropriate provider selected by NMBCS. Users of the Internet must comply with all existing school policies and with the "Acceptable Use Policies" that are incorporated into this section of the handbook.

Improper transmission or use of any material that is in violation of any laws of the United States or any state is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, harassing email/messages, or material protected by trade secret. Use for commercial or for-profit activities is not acceptable. Use for product advertisement or political lobbying is also prohibited.

2. Privilege

The use of the Internet by students, while on the campus of NMBCS, is a privilege and not a right. Inappropriate usage of, or any violation of said conditions and rules might result in cancellation of an individual's privilege to access the Internet. North Myrtle Beach Christian School, under this agreement, is the delegated authority in determining appropriate use and may deny, revoke, suspend, or close any user account at any time, based on the determination of inappropriate use. This includes his/her personal devices such as cell phones or other technology.

3. Monitoring

North Myrtle Beach Christian School reserves the right to review any material created, downloaded, received by email, transferred, uploaded, etc. by any Internet user, and to monitor the amount of time any user may spend using the Internet.

4. Network Etiquette

All users are expected to abide by the generally accepted rules of network etiquette. These

include, but are not limited to, the following:

- Use appropriate language at all times. Do not swear, use vulgarities, profanities, or bullying language.
- Do not engage in activities that are prohibited under Federal or State Law.
- Users are not to reveal their personal information or telephone numbers, or those of any other person over the Internet. No sharing of passwords or identifying information.
- Users of electronic mail (e-mail) are advised that such communications are not private, especially for students under 18 years of age. We use Google classroom, Google email, and Google products.
- North Myrtle Beach Christian School may obtain access to all mail transmitted. Messages related to illegal activities or those of a strictly personal nature by staff or students will be reported to the Principal and may result in loss of privileges or Suspension.
- Use of the Internet in such a manner as to create disruption for others is strictly prohibited, including any social media posts or text messages. This includes cell phones or computers.
- All communications and information accessible on the Internet is assumed to be the private property of those who placed it there and must not be used in other documents unless proper attribution is given to the source.
- Students are not permitted to use private/personal websites or apps during their use of the Internet. This includes such sites as Facebook, Instagram, SnapChat, TikTok, etc.
- Any user identified as a security risk due to a history of problems with other computer systems may be denied access to the NMBCS system.

5. No Warranties

North Myrtle Beach Christian School makes no assurances of any form, whether expressed or implied, for the service it is providing. North Myrtle Beach Christian School will not be responsible for damages that any user may suffer when using the Internet. This includes loss of data resulting from delays, non-deliveries, or service interruptions perceived to have been caused by NMBCS or its negligence, or the errors and/or omissions of other users. Information obtained from the Internet is to be accepted or used at the user's own risk. North Myrtle Beach Christian School specifically denies any responsibility for the accuracy or quality of information obtained through its services. All users need to consider the source of any information obtained and consider how valid that information may be. If a student's misuse causes damage due to negligence, a payment or consequence will incur.

6. Vandalism

- Vandalism and/or harassment will result in cancelation of privileges for the remainder of quarter as well as fines.
- Vandalism is defined as any malicious attempt to harm, modify, or destroy data of another user while on the Internet or other networks connected to the Internet. This also includes the destruction of computers and other computer equipment.
- Harassment is defined as the persistent annoyance of another user, or interference with another user's work. Electronic harassment includes the sending of unwanted mail or inappropriate texts and posts.

7. Procedures of Use

- No one should be on the internet unless a teacher or supervisor is present! Student users must always obtain permission from their instructors before using the Internet or accessing any specific file or application. Students must comply with all written and oral instructions given by authorized personnel. This includes accessing data from other devices.
- Users are not allowed to play games, such as Minecraft, or use the Internet for non-educational or non-research activities or videos. This includes data used on cell phones or social media.
- Users may not print any information gathered on the Internet or composed while on a NMBCS computer without prior approval and consent by a qualified staff member.

8. Penalties for misuse

- Any student who does not abide by the rules of Internet use will be banned from using electronic devices.
- Additional disciplinary action may be taken in accordance with the Discipline Policy outlined in this handbook.
- School has the right to suspend a student from school or expel if behaviors continue after parent notification.

Please make sure you read and understand the rules regarding computer use and the Internet at NMBCS. **Signature Page can be found at the end of this Handbook.**

Cell Phones and Electronics Policy

Students may bring cell phones and other electronic devices with them during the school day. All cell phones and other electronic devices will be placed in a secure storage locker each morning.

If a student is found using any cell phone or electronic device without the teacher's permission for any reason, the student will be violating the school rule.

These rules are in place for the sake of minimizing classroom distractions, such as bullying as well as cheating, and other issues that have unfortunately become prevalent in schools across our country. Preferably, students should leave their phones and electronics in their vehicle or at home. The school has phones available for use in each class during the day if students need to speak with their parents. Cell phones are not allowed to be used for photos, videos, and social media during the school day.

Tobacco Policy

North Myrtle Beach Christian School does not permit vaping, tobacco or tobacco related products at school. Students should not bring any items such as to alter the state of their minds or bodies. We exist to bring an atmosphere of academics and Christianity to our students, so therefore no one on campus can smoke, inhale, ingest, or put any tobacco products or non-tobacco smoking products into their bodies without consequences as listed under our Discipline Policy as a Level IV offense. This type of behavior by young people cannot be tolerated at NMBCS.

Discipline Policy

North Myrtle Beach Christian School exists to partner with parents in their God-given responsibilities, especially in developing whole-hearted followers of Christ. We want each student to grow by "loving God with all of his heart, soul, mind and strength" (Mark 12:30) and to also grow in "loving one's neighbor as oneself" (Mark 12:31). Discipline is central to this process, for the Scriptures emphasize that "God disciplines those He loves" (Deut. 8:5; Heb. 12:5-11) in order that we might grow in holiness and righteousness. As Christ taught, the central evidence of our love for Him will be responding to His love for us with growing obedience. Similarly, our love for each other will be marked by "considering others as more significant than ourselves, as well as not just looking out for our interests, but also for the interests of others" (Phil. 2:3-4), which is shown through Jesus' example. With this understanding established, discipline at NMBCS is viewed as both a process and a product. God expects parents and other

authorities to train children so as to produce Christ-followers, continually becoming more self-disciplined and requiring less supervision as they mature. Discipline is being a disciple.

God-given responsibilities in the discipline process exist not only for parents and teachers; they also exist for students. During school hours and at other school-related and school-supervised functions, students are expected to respond to school faculty and staff members with obedience in heart and action, as well as being respectful in nature. Any failure to maintain a biblical attitude of respect and obedience toward school authority which manifests itself in improper behavior or violated standards will result in disciplinary action which is appropriate for the violation. NMBCS expects parents to support the administration in such disciplinary action by at least encouraging obedience and respectfulness towards the actions of the school's designated authority. (Rom. 13:1) If parents choose to follow a different course in directing and disciplining their children, then parents and students should realize that North Myrtle Beach Christian School may not be the choice for them. Attitude can be seen in body language and heard in oral language, so set a good example for all. It is your choice to have your child attend NMBCS so you are expected to understand our philosophy on discipline and student behavior.

Code of Conduct

NMBCS is committed to the philosophy and principles of Christian education. Students whose conduct works against school philosophy, will not be condoned. The guidelines listed below are based on Christian principles, appropriate standards of conduct, and common sense. Guidelines provide boundaries for security and freedom. We trust our students will respond with positive attitudes and conduct. Students and parents are required to sign a Conduct Commitment form and return it to the homeroom teacher during the first week of school. These forms will be kept on file in the office in the event an issue arises.

NMBCS students should be committed to the Christian standards of behavior. Daily actions should be guided by I Timothy 4:12, "Don't let anyone look down on you because you are young, but set an example for the believers in speech, in life, in faith, and in purity."

1. **Be respectful** -- 1 Peter 2:17, (NLT): "Respect everyone, and love your Christian brothers and sisters. Fear God and respect the king."
2. **Be responsible** -- Galatians 6:5, (NLT): "For we are each responsible for our own conduct."
3. **Be ready** -- Proverbs 18:15, (NLT): "Intelligent people are always ready to learn."

4. **Be reverent** --Hebrews 12:28, (KJV): "Therefore, since we are receiving a kingdom that cannot be shaken, let us be thankful, and so worship God acceptably with reverence and awe."
5. **Be righteous** -- Galatians 3:11, (NLT) "So it is clear that no one can be made right with God by trying to keep the law. For the Scriptures say, "It is through faith that a righteous person has life."

Honor Code Pledge

I pledge to maintain a high level of respect and integrity as a student of North Myrtle Beach Christian School. I understand and will uphold this Honor Code in letter and in spirit to help our school advance authentic learning and to bring glory to God. I will glorify God with my words and actions. I will not lie, cheat, plagiarize, or be complicit with those who do. I will encourage fellow students who commit honor code violations to acknowledge such offenses to their teacher. I make this pledge in the spirit of honor and trust.

Code of Conduct

As a member of the NMBCS student body, I promise to uphold the following standards of behavior whether on or off campus at all times:

Reverence/Respect

Display respect for school rules and those in authority. Respect for the authority of any staff member at any time either in or out of school is expected of each student. Any student who is disrespectful to a staff member will be subject to disciplinary action which may include suspension or expulsion. Respect should always be displayed for persons of differing races, religions, sex, nationalities, and abilities. Conduct and attitude should be respectful. Disruptions in class, unruly behavior, or repeated violations of prescribed school policy will not be allowed. Additionally, we will outwardly display respect for our faith and our country by caring for our Bibles, flags, and honoring church and government leaders.

Privacy

Respect the privacy of others by avoiding behavior of a physical, romantic, or overly affectionate nature; avoiding conversation of a personal nature about others; avoiding the private space and belongings of others.

Integrity

Maintain Christian standards of integrity and honesty in academics, athletics, relationships, and accountability. Show integrity in all your dealings with others so as to not be seen as a bully or misjudged. This is of high importance for all protected categories.

Civic Responsibility

Use school, church, and other's property carefully. School property shall be protected. Malicious or careless defacing or damaging of school property which results in destruction or damage will result in both appropriate disciplinary action and the replacement of such property by the student and/or

his parents or legal guardians. This includes the chewing of gum since it can cause destruction of school property and littering. The school belongs to all of us and it is our responsibility to take care of this place.

Manners

Good manners are an outward sign of respect for others. All members of the NMBCS community are expected to extend courtesies to each other and to guests in our school. Verbal manners include use of "Sir" or "Ma'am," "Thank you," and "Please." Likewise, removal of hats, holding doors, and not interrupting while others speak are demonstrations of respect for others. Some situations, i.e., chapel and assemblies, require special manners; and special presentations require attentive listening and polite applause. Field trips may also require special manners; speech, dress, and participation should be appropriate for the setting and will be determined by the supervising teacher. Manners should be taught at home.

Violation of Discipline Rules and Procedures

All discipline will be based on Biblical principles; e.g., restitution, apologies (public and private), appropriate discipline, restoration of fellowship, etc. NMBCS does not administer corporal punishment. Discipline is to be based on the student's attitude and circumstances. Any violation of school rules or procedures (including violations occurring during a "prank") may subject the student to disciplinary action including, but not necessarily limited to, reprimand, detention, ISS (at the expense of the student or family), removal from leadership and extracurricular activities, suspension, or expulsion. In all circumstances the teacher maintains primary responsibility for administering the school discipline policy.

A student under suspension or expulsion will be precluded from returning to school property or attending school-related events including but not limited to homecoming, prom, athletic events, etc. NMBCS reserves the right to report those offenses that may constitute a violation of criminal laws to the proper authorities and to press charges against the student if the situation should so warrant. NMBCS reserves the right to deny continued enrollment or re-admission to any student whose actions demonstrate that it is not in the school's best interest to do so. The determination of whether it is in the school's best interest to allow continued enrollment or re-admission is at the school's discretion. The administration maintains the responsibility for determining penalties for these offenses. Penalties may include apologies, restitution, detention, suspension, expulsion, loss of graduation or other privileges, or other appropriate measures. Additionally, community service projects may be assigned as part of the discipline/restoration process.

Discipline Progression

This structure provides a general framework for understanding disciplinary expectations at North Myrtle Beach Christian School. As such, it is a general framework, and the administration and/or staff reserves the right to discipline each situation as they believe are in the best interests of the students and NMB Christian. Consequences for violations may range from Level I to Level V, depending on the severity of the offense.

*Cheating and Plagiarism

The category of Cheating and Plagiarism appears first, above the other level offenses. Cheating is defined as completing homework, quizzes, tests, etc. in a dishonest way, as by improper access to answers. Plagiarism is defined as the presentation of another person's ideas, phrases, or words as the student's own work. Examples include using Cliff or Sparks Notes in place of reading an assigned book, or copying online essays or internet research verbatim. The following consequences apply for instances of cheating and/or plagiarism:

- 1st Offense—Warning is given and grade deducted by at least 25%. Grade deduction will be determined by the teacher.
- 2nd Offense—Grade is deducted by at least 50% and parents are contacted by school. Grade deduction will be determined by the teacher. The student will also be excluded from ALL extra-curricular activities, including sports and sports practices, field trips, club activities (for example, Beta Club), and school events (for example, dances or sporting event attendance).
- 3rd Offense—Zero is received on the assignment, parent conference, and Out of School Suspension (OSS), may be assigned at the discretion of Administration. The student will also be excluded from ALL extra-curricular activities, including sports and sports practices, field trips, club activities (for example, Beta Club perks), and school events (for example, dances or sporting event attendance).

It is imperative that students and parents understand the seriousness of cheating and plagiarism. Both are unbecoming of Christians and are outright sins. NMBCS encourages all parents and guardians to counsel their students on the seriousness of this type of misbehavior and what plagiarism is.

Additional Discipline Level Offenses

Level I: Warnings - Classroom discipline/reprimand/detention/minor offenses. These types of infractions may be handled in accordance with the teacher's discretion. Examples include warnings, phone calls home, or exclusions in class. They are managed by the teacher in charge.

Level II: Detentions & Parent Contact - These infractions may be handled by the teacher or administrator. Students are to be on time for their detention periods [recess, electives, specials, lunch, etc], or they will face additional discipline. * Students may also be subject to a loss of extra-curricular activities, as referenced above in the Cheating and Plagiarism section. Issues leading to detention can include, but are not limited to:

- Repetitive classroom issues (more than 3 offenses) such as: disruption of class; chewing gum; food/drink in class, etc.
- 3 dress code violations in a quarter
- Inappropriate/Offensive behavior or language
- Leaving class without permission
- Repetitive school offenses or defiance
- Public displays of affection
- Loitering after school
- Wandering the hallways with no hall pass
- Intentionally being in an unsupervised area; avoiding staff/faculty supervision

Level III: In-school suspension- ISS will be assigned by administration for part or all of the day in a separate setting. In the event of early release, he or she will need to serve their ISS time upon return to school. Teachers will provide work for the student to do during ISS time. * Students may also be subject to a loss of extra-curricular activities, as referenced above in the Cheating and Plagiarism section. Issues leading to ISS can include, but are not limited to:

- Cheating/Plagiarism
- 10 tardies in a quarter. If tardies reach 15, the student will receive a second ISS.
- Destruction or Vandalism of school property (minor)
- Repeated dress code violations indicating defiance
- Repeated level 2 infractions
- Defiance or Refusal to Obey
- Disrespect to a faculty or staff member
- Skipping class/school
- Leaving school without permission
- Profane, obscene, or vulgar language
- Lying (Major)

Level IV: Out of School Suspension- Any student violating level IV disciplinary offenses will be subject to OSS from NMBCS and with due process. The suspension, from 1 to 5 days, is determined at the discretion of the administration depending on the seriousness of the infraction

or recurrence. Students serving suspension will be required to make up all work missed during suspension or be given assignments to complete while on OSS. Missed tests and quizzes must be taken the first day the student returns to school or at teacher's discretion. All other make-up work will be graded without penalty if turned in when the student returns to school. * Students may also be subject to a loss of extra-curricular activities, as referenced above in the Cheating and Plagiarism section. Issues leading to a suspension can include, but are not limited to:

- Cheating/Plagiarism
- Cell phone or electronics violation (Refer to the Cell Phone and Electronics Policy earlier in this handbook for additional information).
- Fighting
- 20 tardies in a quarter
- Repeated Level III offenses
- Unauthorized use and/or entry of computer files, including by-passing any security measure installed on computers without faculty permission. In addition to suspension, the student will receive a "0" on the test or assignment.
- Possession of tobacco products, including vapes, juuls, lighters, or smoking materials
- Possession of pornography, computer/internet use for pornography, defiant, malicious, or vicious purposes
- Bullying; either physical, cyber or verbal
- Harassment or threats related to the school environment and/or people
- Sexual misconduct, innuendos and gestures
- Verbal abuse of a sexual nature
- Repeated violations of discipline
- Immoral or illegal activities
- Vandalism of school property (major)
- Racist or Harassing behavior

Level V: Expulsion- Expulsion (or longer suspension but removed from school) of a student is within the exclusive discretion of the Board, determined based upon the best interest of NMB Christian School and our students, after consideration of the recommendation from the Principal and any response from the parents. OSS days will be given prior to an Expulsion meeting. *Students will be subject to a loss of extra-curricular activities, as referenced above in the Cheating and Plagiarism section if suspended for any reason prior to an expulsion from school. As a guide only, grounds for expulsion include any serious misconduct that could adversely impact other students or harm NMB Christian School, including, but not limited to:

- Cheating/Plagiarism
- Fighting
- Bullying [Verbal, Physical, Psychological, or Cyber]
- Making threats

- Harassment
- Sexual misconduct
- Any illegal activity including, but not limited to:
 - Alcohol or illicit drug possession—use or distribution
 - Possession of a gun or weapon on school property or at a school event.
- In addition, other suspension offenses may also be grounds for expulsion depending on the severity and repetition.
- Use of over-the-counter drugs or prescription drugs for recreational purposes on or off school property
- Contact of a sexual nature
- Possession or use of a weapon in a threatening or dangerous manner which is perceived to be capable of inflicting physical harm
- Possession, transfer, sale, or discharge of any gun (including a starter gun or pellet gun), firearm, or any other explosive device of any type, whether loaded or unloaded, on school property or at any school-related activity
- Repeated violations of discipline
- Failure of parents to cooperate with the school in discipline of their children
- Theft
- Possession, use, supplying, or selling of tobacco products, alcohol, or illegal drugs

***Important Note**

Any student who incurs a discipline infraction at the end of the school year will face his or her punishment, as outlined above, at the beginning of the following school year or before June 1st if feasible. The actual dates will be determined by the Administration and communicated to any student's parents affected. If a senior commits a discipline infraction at the end of the school year, he or she WILL NOT be allowed to participate in the graduation ceremony unless the consequences period has ended.

Certain behaviors constitute immediate dismissal from NMBCS without any petition at all:

- A student who is pregnant will not be allowed to continue attending NMBCS. She will be asked to discontinue attending school in person. Any student, male or female, who is a parent or going to be a parent, meaning they have biologically conceived and/or have a child, are not permitted to attend NMBCS due to our code of conduct.
- Students are not permitted to cohabitate. Students should reside at the residence of their parents or legal guardians.
- NMBCS has a Transgender Policy and students should dress according to their God given birth gender.

- A student who has been arrested, served with an arrest warrant, or is under probation.

The expulsion process is as follows:

- The Principal will notify the student's parents of the administration's expulsion recommendation in writing and the Board process for considering such recommendations as soon as possible. When practical, the Headmaster will meet with the student's parents to provide notification of the expulsion recommendation.
- The Principal's recommendation will be communicated to the Board in writing and may include the nature of the student misconduct, the different perspective of teachers and others, and the basis for the expulsion recommendation including witness statements or evidence gathered for due process.
- Parents objecting to the expulsion must provide a written response to the Principal and the Board Chairman within 5 calendar days of the notice of the expulsion recommendation by the Principal (addressing both the underlying student misconduct and discipline recommended).
- Parents may request the opportunity to meet with the Board in their written response. The student's parents, not third parties, will typically be allowed to meet briefly with the Board, but the Board reserves the right to make its decision based solely upon the parents' written response and the recommendation of the Principal in a private session.
- Parents will be notified of the next available Board meeting to consider expulsion. All Board members will be provided the recommendation and any written response in advance of the Board meeting in which a vote is sought. When multiple students are involved in an incident, each student's parents will have the same opportunity to communicate with or meet with the Board.
- Any decision to expel requires a two-thirds super majority vote of Board members present and voting.
- The decision of the Board is final and will be communicated promptly to the student's parents.
- All communication objecting to expulsion, as described above, should be with both the Principal and the Board Chairman. Once a recommendation to expel is made, the student will remain suspended pending a final Board decision. The Board and administration will protect student privacy during the discipline process to the extent possible, but challenging expulsion requires greater disclosure of information to the Board and limited school employees.

Restoration after Expulsion

All requests for re-admittance to North Myrtle Beach Christian School after expulsion will be considered on a case-by-case basis, and the decision of the administration is final.

Guidelines for student restoration after expulsion are as follows:

- Any student requesting re-admittance to NMBCS after an expulsion must make an application for admittance as anew student and have no outstanding Balances.
- A student's request will not qualify for consideration until a minimum of one year has passed since the expulsion.
- The administration may require that the student receive counseling by a pastoral counselor or licensed professional counselor approved by both the family and the school, and may require monthly progress reports to the administration for 6 months and then quarterly thereafter.
- Any student allowed to return to NMB Christian following an expulsion will return on a probation status.
- Conditions for the probation will be determined on a case-by-case basis by the administration.
- Appropriate apologies and restitution will be required as deemed necessary by the administration.
- The requesting student and parents will be required to meet with members of the administrative team prior to anyre-admittance.
- The student will be required to submit a letter to the administrative team, detailing lessons learned, repentantheart and behavioral commitments if allowed to return to NMBC by the administration.

Investigation and Confidentiality

- Administration will investigate violations of the school discipline policy and will take appropriate action as deemed necessary.
- NMBCS reserves the right to conduct a search of any student's personal property. Student lockers are the property of NMB Christian and loaned to students for their use. NMBCS reserves the right to inspect lockers and their content any time deemed necessary by the administration. If any illegal or unauthorized items are found, such items will be confiscated. Local law enforcement will be contacted in the event that illegal items are discovered.
- Parents may be required to attend a meeting where the violation will be discussed.
- Failure to answer, fully and truthfully, an inquiry during the course of an investigation concerning a violation of school discipline policy constitutes an

- obstruction of such investigation and is grounds for discipline in and of itself. Persons may provide information in confidential fashion if they desire. However, uncorroborated information provided in such a manner will not provide the sole basis for disciplinary action. There is no right to receive the identity of any individual providing information which forms a basis for the disciplinary action.

Rationale

Once again, North Myrtle Beach Christian School desires to work with the students to see them develop as whole-hearted followers of Christ who love Him with all of whom they are, and who love others as well. In handling discipline, forgiveness is an integral part of the process, but forgiveness does not negate or alleviate consequences for actions. This is in keeping with the Lord's disciplining of us because of His great love for us, and more importantly, in order that He is duly honored in and by our lives. Similarly, grace is a part of the process, but grace is costly, as it costs God the Father, the life of His very own Son. The Scriptures reinforce that this costly grace is extended to us when we humble ourselves (Prov. 3:34; James 4:6; I Peter 5:5). Repentance is usually the evidence of this humbling and the conduit through which we receive grace both for forgiveness of sin and for enabling us to live in His ways.

Miscellaneous Information

School Hours 8:00am - 2:30pm Monday through Friday [Drop off begins at 7:30am and fees applied if not picked up by 2:45pm.]

All students are expected to be in class, ready to work by 8:00 am. Students should plan to arrive no earlier than 7:30 am and should leave campus by 2:45 pm unless participating in athletic practices or Kid Kare.

Please cooperate with this policy so staff members may be free to care for other responsibilities.

Teachers will be in their rooms beginning at 7:30am. Parents should remain in their vehicles.

Traffic Flow for Discharge and Pick-Up of Students

Morning Drop-Off – All Students

All drop-off traffic will enter from the entrance by the gym, drop-off students in the back of the building, and exit from right exit. Please do not park in the drop-off areas. If dropping off or picking up students, please be considerate of others while you wait for your child. Please be careful in this area at all times—if you drive around another car, watch for students so as not to endanger their safety. We ask parents to remain in vehicles when dropping off or picking up and not enter the building in the morning at arrival times or afternoon at dismissal times to decrease congestion. If you need to enter, please park beside the gym. Payments or notes can be sent via your child or call the office for appointments.

Afternoon Pick-Up

Elementary traffic will go through the gate on the beside of the gym, circle the back of the school, and pick-up their student from the elementary pick-up gate. Middle/High traffic will pull in front of the secondary building to pick up their students. Families with both elementary and secondary students will retrieve all students behind the school at elementary pick up. If dropping off or picking up students, please be considerate of others while you wait for your child. Please be careful in this area at all times—if you drive around another car, watch for students so as not to endanger their safety.

Cell phones can be used when parents are late for pick up. Students are not to play on the playground, or roam around the buildings, in parking lots, or inside the buildings. Please be mindful of other students who may be walking to vehicles so as not to endanger their safety. Afterschool Kid Kare North Myrtle Beach Christian School provides an after-school childcare service from 2:45 pm until 5:45 pm for students in preschool to 5th grades. Parents or guardians interested in this program must register their students in advance, as we have limited spots available. There is a fee for this service, and additional information and registration forms may be found in the school office. Please note that this service is not available when school is closed, not in session, or when school dismisses early for a scheduled half-day. Mrs. Burkhalter is the Kid Kare director.

Student Drivers

All students with valid driver's licenses are allowed to drive to school, parents permitting. They must register with the school office, and park in a gravel space between the gym and high school building for the school year. If students carpool, the school office must be notified of who is driving and who the passengers will be. Students are not allowed to leave campus during, or at the end of the school day, either alone or with another student unless a parent of each student

notifies the school office in advance. They should not linger at lunch or break in their vehicles unless getting items with permission.

- Student drivers who are tardy 5 times within a 9-week quarter will have driving privileges taken away for the remainder of that semester. If the student is responsible enough to be driving a car, then he or she should be responsible enough to be at school on time.
- Students should not be at their vehicles at any time during the school day without permission.
- Students should not play music loud enough for others to hear when arriving or departing from school grounds.
- Careful driving is imperative! Any student who drives recklessly will have their driving privileges taken away.
- Students will not be allowed to leave school for lunch or sit in their vehicles during the school day.
- Parking spots will be assigned by Mr. Sweatt for all student drivers.

School Closings

For school closings due to inclement weather (flooding, hurricane, ice, etc.), NMBCS typically follows the Horry County School closings, delayed openings, and early dismissals. If NMBCS needs to make a special announcement regarding our school only, then it will be announced on FACTS automatic messages, FACTS email, and/or social media. The school may be contacted at #843-399-7181 for information, or the school's Facebook page can be accessed for up-to-date information. Whenever possible, "OneCall" automatic messages will be sent out to families using the phone number information provided at registration or the email used in FACTS.

Field Trips

Teachers are encouraged to utilize field trips to enhance the instructional program. A signed Parental Consent form should be received no later than 2 days before the field trip event in order to allow the coordinator adequate time to make appropriate arrangements. If parental consent has not been received, the student should not come to school and the absence will be recorded as "excused" since there will be no supervision for him/her at school.

Parents are encouraged to participate in field trips as a driver and/or chaperone; and must follow school procedures, teacher directions, and traffic laws. If a parent chooses to act as a chaperone, his or her responsibility is to ensure the safety and compliance of the students.

- All chaperones for field trips will be required to undergo a background and driving history check. As a result, NMBCS MUST have the following on file for each chaperone well before the field trip date:
 - A copy of current driver's license
 - A copy of current insurance information for the vehicle to be driven
 - A current information sheet on the chaperone*(* If you may be interested in serving as a chaperone at any point during the school year, please let the school office know at the beginning of the school year to ensure proper time to conduct the background check).*
- The chaperone will be assigned a group of students to watch over, under the direction of the supervising teacher.
- A detailed agenda and instructions will be given to each chaperone, along with a driving map if necessary.
- Emergency phone numbers of the teacher, school, parents of students, etc. will be furnished to the chaperone.
- All chaperones are expected to pay for themselves.
- Administration reserves the right to decline a chaperone request.

When participating in off campus activities, students are expected to conduct themselves in a Christ-like way. Students should be obedient, respectful of all authority figures, and dignified in all actions. Students who demonstrate un-Christ-like behavior will be subject to disciplinary action. Uniforms are expected to be worn unless otherwise directed by teachers.

NMBCS expects all parents to support the biblical standards of behavior as set forth in this handbook. It is the school's expectation that parents respect the Christian values we uphold, and they should provide supervision that is consistent with these values whenever they are responsible for NMBCS students.

Social Events

Teachers and/or Room Parents at the primary and elementary levels may schedule in-class parties for special occasions like Christmas, Valentine's Day, or Easter. They will coordinate

with parents/guardians to bring in food, movies, crafts, etc. These parties should be scheduled for no more than an hour and should occur near the end of the school day. Students should be encouraged to assist in the clean-up whenever possible. Parents may also coordinate with their student's teacher if they wish to bring a special snack to celebrate their child's birthday. Nutritional snacks are encouraged! These special snacks should be brought in the morning to be shared at snack time or at lunch, unless another arrangement is made with the teacher. We do not have birthday parties. On occasion (for example, for winning a Spirit Week contest), middle and high school grades may have a party. These parties will be planned when the least disruption will occur to the academic schedule. If parents wish to help with these parties, please let the school office know. Parents will be put in touch with the sponsoring teacher.

Library

The school library is located in the front of the Elementary building across from the principal's office. Books are available for check out, and there are couches, chairs, and tables available for quiet study. Students should care for all borrowed materials and the library room itself. If a book is lost or damaged, the student or his or her parent/guardian will be required to replace the book or reimburse the library for the cost of the book or the cost to repair it. Tears can be mended with special book tape, but please do not attempt to repair a book at home. Students should pick up trash, etc., after using or studying in the library, and should generally leave the room looking nicer than they found it. There is no librarian, so return books to their proper place. Parent volunteers are welcome to come shelve books or read to students and help is needed.

Lost and Found

Found items will be kept in a designated area in the high school. Unclaimed items will be donated to charity on a regular basis. It is recommended that all outer clothes and items, such as lunch bags or book bags be labeled with the student's name for easy retrieval.

Lounges/Break-rooms Faculty/staff lounges are available for faculty and staff only. Students and teachers' children should not be in those areas at any time. Parents may be allowed in the lounge areas to set up and clean up for special faculty snacks or meals only. Please respect the privacy of staff and their storage areas.

Toys

Students should not bring toys to school except at a teacher's specific direction (for example, Show-and-Tell). Parents/guardians will be informed in advance regarding these occasions. Should a student bring a toy, doll, electronic game, or technology without the teacher's permission, the item will be taken away until the conclusion of the school day in keeping with the Christian and educational learning in classes.

Lunches and Snacks

A school lunch take-out menu will be provided every month. The take-out menu cost will be \$5 per student per meal and will need to be returned on the first Monday of the month for our ordering purposes. Weekly Preschool paying students will have lunches provided by the school or can order for \$5 from the take-out menu. All monies for lunches must be turned in on the Monday mornings with the menu choices to the front office or teacher in an envelope. Cash, check, or credit payment is acceptable. If you don't order by Monday, we may not be able to add an order later in the week.

- Parents are advised to send nutritious snacks and lunches with their children.
- No glass containers should be sent, and all eating utensils should come from home as well or be plastic. (The school will provide plastic utensils for Preschool students and for all through the month of August.)
- Only water bottles with caps will be permitted in classrooms. No students are allowed to bring canned drinks out of the gym or with them to school to have during class.
- Food should be eaten only at designated snack and lunch times. Food and drink, with the exception of water bottles with caps, is prohibited in any building.
- Please refrain from bringing gum or high-energy drinks to school, they do not help instruction.
- If you make a mess, clean it up. The cafeteria is used by all students and staff so trash should be put in its place and spills wiped. Tables, microwaves, and frequently touched areas will be sanitized regularly.
- There will be no Door Dash, Uber Eats, or other delivery services permitted on our campus.

Extracurricular Activities

Many opportunities exist for the students of North Myrtle Beach Christian School. We offer activities in academics and sports to any student with an interest. The Beta Club is by invitation only, based on scholastic achievement and character, and Student Government officers and representatives are elected at the beginning of the school year.

Tutoring is available by appointment for a fee by certain teachers to provide additional help in reading or math after school. Fine Arts opportunities abound as well, including musical drama/dinner theatre and art shows throughout the year. If you have a talent, let the music teacher know. If you wish to have music lessons, we can offer that for a small fee after school hours. Contact Mrs. Causey for more information. NMBCS is a member of the South Carolina Independent School Association (SCISA) athletic conference, participating in volleyball, cross country, basketball, and archery. These sports are open to Middle and High School students. A physical exam is needed before participating in these athletics as well as a \$75 Athletic Registration form to be completed. Throughout the year fundraisers will be necessary to reduce the amount of expense for a certain extracurricular activity or to help cover school costs. No fundraiser will be held without prior approval from administration or input from the school board.

Athletic Participation Athletics are a vital component of our school. However, as important as they are, athletics are secondary to scholastic achievement. Only students who meet eligibility requirements will be permitted to compete. As a small, independent school we cannot offer all sports but we do include Archery, Volleyball, Cross-Country/Track, and Basketball. If you have an interest in another sport, parents are welcome to create clubs and supervise. Please speak to the principal if interested. All head coaches will complete SCISA required online training with specific emphasis to their sport, concussions, and heat exhaustion. No student will participate with a head injury or illness. If a student was not at school on the day of the game or practice, s/he will not participate that day.

Eligibility

- Athletes must maintain a "C" average overall, with no failing grade in any subject.
- Those students who have been benched for a failing grade will have the opportunity to improve that grade topassing. Provided there are games remaining in the season, the player may be allowed to play once the grade is upto a satisfactory level, at the discretion of the Headmaster.
- Serious violations of the rules and regulations specified in this Handbook may be grounds for removal from thesports program. All rules of school conduct apply during any and all school activities. Athletes are representingNorth Myrtle Beach Christian School and God, and their conduct should reflect Christlikeness at all times.
- Any athlete who has behavioral problems in the classroom will not be allowed to participate in the sportsprogram. Level II or higher offenses will remove a student for 1 week of games/practices.
- All participating members of a team are to ride with parents, relatives or other adult drivers with written permission from parents and coaches.
- Most sports programs carry a \$75 participation fee, to be paid with registration form in the office.
- All athletes and their parents/guardians must complete the Athletic Registration packet in addition to the school's registration information. Included in this packet is an agreement defining his or her obligations and expectations.This agreement will be signed by the athlete and his or her parents.
- All athletes will have a physical exam on file annually and participation forms completed.
- If the sport issues uniforms, then all athletes must return their uniforms at the end of the season or purchase the uniform. The student will be billed for any uniform that is not returned. The uniforms are the property of North Myrtle Beach Christian School and should be taken care of properly throughout the season.

Student Conduct and Courtesy When Representing NMBCS

Each student is responsible for his or her behavior in class, on school field trips, on the school grounds, at school-related functions, and at sporting events. Proper respect and courtesy is to be shown to all faculty, staff, fellow students, athletes and visitors from other schools, and officials. Student athletes and spectators at athletic events are to show good sportsmanship at all times. Parents will be notified of problems and asked to attend the next event with their child. ****The policies in this Handbook are subject to change based on decisions by the school board, administration, legal counsel, or other governing bodies. Parents will be notified of changes.****

WITHDRAWAL FEE

Your child is enrolled for the entire year, therefore budgets and teacher salaries are set accordingly. The early withdrawal of a student will create an opening which NMBCS may not be able to fill. Students who withdraw at any time and for any reason between August 1 and June 1 will pay the last month in full, regardless of how many days attended. If you paid tuition in full for the year and withdrew early, your refund will be less one full month of tuition that you are not enrolled in school. Official transcripts, report cards, and records will not be released or sent to other schools if there is any outstanding balance including the withdrawal cost remaining at North Myrtle Beach Christian School. We kindly ask that you give the school a 2-week notice if you plan to withdraw so we can make arrangements for payment and return of materials.

Calendar

Appointments and vacations should be planned around the school calendar so students have less learning loss. NMBCS wants to improve and keep students learning and growing academically and spiritually. Please make appointments after school hours or trips to not exceed 3 consecutive days. North Myrtle Beach Christian School Website:

www.nmbchristian.school Follow us on Facebook for up-to-date information and school facts:
<https://www.facebook.com/@NMBChristianSchool>

2023-24 NMBCS Family Handbook Parent/Student Signature Page

We acknowledge receipt of the North Myrtle Beach Christian School Handbook. We understand and accept the policies outlined in this handbook and agree to uphold them to the best of our ability.

Specifically, we have read and agree to follow:

- NMBCS Technology Policy
- NMBCS Code of Conduct and Behavior
- NMBCS Dress Code
- NMBCS Attendance Policy
- NMBCS Handbook Policies and Procedures
- NMBCS Student Expectations and Outcomes

Please remember that students in grades PK-12 will need to bring a lunch daily. Take-out menu options will be offered every other week for orders of lunch options on Tuesday and Thursday. These orders are due on the following Monday at a cost of \$5 per meal. Menu venues will change weekly.

Parent/Guardian's Printed Name

Parent/Guardian's Signature

Each child in the family must sign and agree to handbook procedures.

1.Student's Printed Name

Student's Signature

2.Student's Printed Name

Student's Signature

3.Student's Printed Name

Student's Signature

Date

Return this signed page to your child's teacher or the school office by Friday, August 16th, 2024.